

# **DELAWARE STATE BOARD OF EDUCATION**

## **CTE Subcommittee**

### **Meeting Minutes**

John W. Collette Education Resource Center  
Conference Room A  
35 Commerce Way, Dover, DE 19904  
March 7, 2019  
5:00p.m.

**Members Present:** Vince Lofink, Luke Rhine, Betsy Jones, Sherry Kijowski, Elizabeth Lockman, Denise Purnell-Cuff, Justina Sapna, James Ascione, Suzanne L. Burton, Ed Capodanno, Manera Constantine, Jodine Cybulski, Warren Howell, Bill Potter, Anthony Carmen and Stacey Laing.

**Others Present:** Jenna Ahner, Lisa Stoner-Torbert and Dawn McHugh

#### **I. Welcome and Agenda Overview**

Mr. Vince Lofink, State Board of Education member, called the meeting to order at 5:03p.m. He provided background on the Committee and an overview of the meeting agenda.

#### **II. Approval of February 13, 2019 Meeting Minutes**

Mr. Lofink requested that Ms. Gehrt's title be updated to Dr. Gehrt.

A motion was made by Mr. Potter and seconded by Mr. Capodanno to approve the February 13, 2019 meeting minutes as amended. *The motion carried.*

#### **III. Review and Discuss Stakeholder Engagement Timelines for Transition Plan and Full Four Year Plan**

Ms. Jenna Ahner, Executive Director of the State Board of Education, provided an overview of the stakeholder engagement timeline for the Perkins V Transition Plan. She reviewed the additional activities that were added based on feedback from the previous meeting.

Ms. Ahner reviewed the additions to the stakeholder engagement timeline for the four-year State Plan based on feedback from the previous meeting.

Ms. Ahner invited the subcommittee to break into small groups to discuss the stakeholder engagement timeline for the four-year State Plan. Committee members were asked to record notes and share high level recommendations.

The group reconvened to summarize feedback provided by each small group.

Committee members suggested the following updates or considerations to the stakeholder engagement timeline for the four-year State Plan:

- Work with the Department of Labor's Division of Vocational Rehabilitation to build a stakeholder engagement plan;
- Use LinkedIn and Word Press to share the Plan publicly;

- Utilize a website with videos and resources targeted at parents and families;
- Engage members of the public through social media and in-person formats;
- Utilize different social media platforms to reach different audiences;
- Engage teachers;
- Align with the Department of Corrections; and
- Consider the timeline for effective public engagement.

#### **IV. Review and Discuss Draft Transition Plan**

Mr. Luke Rhine, Director of Career and Technical Education at the Department of Education, provided an overview of Perkins V. He explained that Perkins V provides roughly \$5 million annually in federal funding to expand opportunities for youth to explore, choose, and follow career pathways to earn credentials of value. Mr. Rhine provided an overview of the components required to be submitted under the Transition Plan.

Mr. Rhine reviewed the vision statement provided on pages four to five of the draft Transition Plan. Subcommittee members were asked to discuss immediate questions, information for clarification, and recommendations for discussion during the State Plan development.

Subcommittee members asked questions or made comments regarding the following items: alignment with career pathways, progress monitoring, partnership with organizations such as Justice System and DAPI, utilizing data on students leaving high school and transitioning into workforce, and portability of industry credentials.

Mr. Rhine reviewed the information on program approval provided on pages nine to twelve of the draft Transition Plan.

Subcommittee members asked questions or made comments regarding the following items: the program approval process and standards, how demand is sourced from employers, participation of higher education institutions in the development of pathways, promotional materials for students and families, programming available at correctional facilities and the process for renewing programs.

Mr. Rhine reviewed the information on equity and special populations provided on pages twelve to fourteen of the draft Transition Plan.

Subcommittee members asked questions or made comments regarding the following items: use of funding for facilities needs, enrollment of career pathways programs, definition of “at-risk” students, and the use of advisory committees. A member suggested that the language be updated to note that students may enroll in multiple pathways.

Mr. Rhine reviewed the information on financial responsibility provided on pages sixteen to twenty-one of the draft Transition Plan.

Subcommittee members asked questions or made comments regarding the following items: requirements for funding to go directly to specific programs, funding for programs at correctional institutions or juvenile justice facilities and opportunities to use funding flexibly.

#### **V. Next Steps**

Mr. Rhine outlined the CTE Subcommittee next steps and timeline, including:

- March 21<sup>st</sup> – Presentation of draft Transition Plan for information to the State Board of Education by Dr. Gehrt, Mr. Rhine, and other interested subcommittee members. A copy of the draft Transition Plan will also be sent to the Office of Governor John Carney.
- April 18<sup>th</sup> – Presentation of Transition Plan for action to the State Board of Education for approval. Upon approval, the State Board of Education will request support from the Office of Governor John Carney to submit the Transition Plan.
- April 30<sup>th</sup> – Submission of the Perkins V Transition Plan to USDOE.
- July 1<sup>st</sup> – USDOE approval of Perkins V Transition Plan.
- August – December – Re-engagement with SBE CTE Subcommittee members to develop full four-year State Plan.

## **VI. Public Comment**

No public comments were received.

## **VII. Closing and Adjournment**

The meeting adjourned at 7:03p.m.